

The Seneca Falls Town Board held a regular monthly Meeting on Tuesday, May 2, 2023 in the Town Hall Meeting Room, 130 Ovid Street, Seneca Falls.

Present were Supervisor Michael Ferrara; Councilpersons Dawn Dyson, Kaitlyn Laskoski, Frank Sinicropi and Steven Churchill. Also present were Patrick Morrell, Attorney for the Town; Peter Soscia, Town Manager; Peter Porcelli, Zoning Officer; Jeremy Wendt, Interim Highway Superintendent; Deborah VonWald, Assessor; Timothy Snyder, Interim Police Chief; Mary Jones, Interim Recreation Director and Lesen Gleason, Town Engineer.

Supervisor Ferrara opened the regular monthly Meeting at 6:00 P.M. A roll call of Board Members was taken and all were present; the Pledge of Allegiance followed.

Mr. Ferrara gave the following Updates:

- The Swap Cycle was a success. Over 65 people registered to participate. If the Board approves, they would like to do a Fall version in September or October. The Board was in agreement to do a Fall version.
- Mr. Ferrara and Mr. Wendt met with MRB a few weeks ago to look at some drainage issues at different areas. Hopefully, within the next few weeks, they will have some preliminary ideas which they will look into as far as things they want to do and financing. Mr. Churchill stated during the previous administration, B&L did a study of sewer and storm water. Mr. Ferrara said to his knowledge, they looked at Porter Street, Boston Avenue and that part of the Town. He said they shared that with MRB and that part will not be redone. Brief discussion followed.
- The Highway Department, in conjunction with Water and Sewer, have been working together on some things – cleaning out storm drains, using the vac truck, using the camera to look at different pipes, etc. Mrs. Laskoski asked how many people from these departments have been trained on the camera system and vac truck. Mr. Wendt said the camera system is a learning process - two people, and as to the vac truck, all his employees.
- The DRI Projects are moving forward, and hopefully, we can see construction starting on the Skate Park in August or September. They are working on the design for the north side of the Canal.

Patrick Morrell – Updates on Zoning and Codes Committee: Mr. Morrell stated the Planning Committee has been looking at the issues relating to Absentee Landlords and creating a registration system so that the Town will know how to get in contact with owners of property that are falling in disrepair or otherwise need attention.

Mr. Morrell said the other thing is revising our current Code which is called Peddling and Soliciting. We would like to expand that to include things like food trucks that have become more popular. He mentioned that they will be seeking input from the Downtown Business Association to see if they have any particular thoughts on peddling and soliciting. Mr. Churchill asked if there are any new fees associated with these new proposals; Mr. Morrell replied always.

Russell Mason: Russell Mason stated this is something he has been working on for a little over two years. It's a mural for downtown, hopefully to go on 54 Fall Street which is the Chemung Bank. It is about a 45x15' space, and it is a mural featuring Seneca Falls and the March through that Street in 1845. He thinks it's something very significant and would enhance downtown. Mr. Mason gave a little history of himself. Mr. Ferrara asked how his work was funded. Mr. Mason replied he does a lot of residential and business work; logos and designs are paid for by the business. He added for government work, it is funded by the town. Mr. Ferrara said if the Town Board would like to go with it as a budgeted item in 2024, how long would it take. Mr. Mason replied roughly three weeks to paint it, and another 2-3 days to varnish it. Mr. Mason gave Mr. Ferrara a folder with his resume, proposal and references.

Petitioners:

Claire Ludovico – Historic District: Claire Ludovico stated she is a Member of the Heritage Preservation Commission, and becoming a member of that Commission even as an Alternate, seems like a natural step to her despite the fact that it may be the most misunderstood committee in town. She understands the HPC's negative reputation as extra red tape is never any fun. Ms. Ludovico explained HPC's history and its benefits to the Town. She requested that the Chairman of the HPC be included on the Comprehensive Plan Steering Committee as it was in 2006. Ms. Ludovico mentioned some of the benefits to the Town (being a Certified Local Government), such as eligibility for grants, loans, tax incentives and technical assistance. She added individual property owners in the Historic District receive benefits, too. Ms. Ludovico again requested that the Chairman of the HPC be included as a Member of the Steering Committee for the Comprehensive Plan.

Dan Babbitt – Trees & Shrubs: Dan Babbitt stated the tree, especially in Academy Square, can be taken down, but can't be taken care of. He was hoping that whoever is taking care of them, maybe be prepared to take care

of the problem rather than take down a whole tree. He mentioned the railroad and how they built it up on Clinton Street; now it's holding water and it's a pond.

William Bailey: William Bailey stated he owns 216 Fall Street and is requesting that it be removed from the Historic District. There is no historic value and it's more of a filler house and has been abused for years. He can't save everything on the house – some things are beyond what Mother Nature has done. Mr. Bailey said all money invested into it is his own money. He plans on putting on siding, new windows, fixing the garage and restore the front porch. He can't meet the demands of the HPC is going to want, especially the front porch.

Mr. Morrell stated it would be difficult to remove just one parcel from the district. He added it could set a precedent that would undermine the point of having a historic district.

Mr. Churchill asked if he purchased the house knowing it was in the historic district. Mr. Bailey replied yes – he was born and raised here and knew it. Mr. Churchill said so he knew he had to kind of jump through some hurdles. Mr. Bailey said correct, but he didn't have a problem jumping through hurdles, but there is no way he can meet all their expectations. Brief discussion followed.

Mr. Ferrara stated there is a Section 78 Hearing against the zoning Board of Appeals and HPC is involved – it's in litigation.

Mrs. Laskoski stated she lives in the historic district, and she reached out years ago about grant funding to help with the upkeep of the home. She asked if the HPC offers any assistance with grant funding for residents. Ms. Ludovico said Chuck Genco is the Chair and he should know more about it. Mrs. Laskoski said she would reach out to him.

Mr. Bailey said he just wants to fix the house up and make it look nice. This house has been sitting there for eight years and off the tax rolls. After further discussion, Mr. Ferrara stated maybe some representatives of the Board can sit down with the HPC to see if there is any way we can redefine the boundaries – maybe redefining what filler properties are.

Approval of Minutes:

A motion was made to approve the minutes of the Public Hearing and Meeting of April 11, 2023 by Dawn Dyson and seconded by Steve Churchill.

Mr. Churchill said he would like to make an amendment to the minutes. On the third page, the very last paragraph "Water Billing Department", he asked the Town Manager if there were a lot of billing errors, and he was told no. It turned out there were quite a few billing errors. Mr. Churchill said the minutes should read that he asked the question and the answer was no.

A motion was made by Steve Churchill and seconded by Dawn Dyson to amend the minutes of the Public Hearing and Meeting of April 11, 2023 by adding "Mr. Churchill asked the Town Manager if there were a lot of billing errors and he was told no". No questions. Motion carried 5 ayes, 0 nays.

A motion was made to approve the minutes of the Public Hearing and Meeting of April 11, 2023 with the above amendment by Steve Churchill and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

Communications:

Mr. Churchill asked if there was a reason why the Board doesn't have any communications from Planning Board, Zoning Board and HPC. The Town Clerk replied the Boards just met last week and minutes are not completed yet. Mr. Ferrara mentioned that there were some very long meetings. Mr. Churchill asked if the Board can get the minutes before getting them in their packet. The Town Clerk said the problem is the Meetings usually take place the last week of the month. Mr. Churchill said if possible, he would like to get them earlier. The Town Clerk said they will be emailed to the Board.

Old Business:

Sale of Town Property: No report.

Mr. Ferrara asked if there were any questions relative to Department Head reports and reports from MRB and B&L. Mr. Churchill referred to B&L's report about the landfill and their monitoring the leachate discharge, and said don't they have any independent folks doing any of this monitoring. Lesen Gleason replied we did for a

time until January; now the Town is doing it - they are going out there with a hand held device and taking the readings and sending it to B&L. Mr. Varricchio stated they are testing for H2SPH every Thursday. They also take samples and send it to an independent lab every week.

New Business:

Approval of Special Events: A motion was made by Kaitlyn Laskoski and seconded by Dawn Dyson to approve the following special Events as they are a benefit to the Community:

Annual Seneca Falls Farmers Market in People's Park – June 13th October 10th.

Senior Class of 2023 Parade of Cars on June 16, 2023.

Seneca Falls Library Pumpkins after Dark Story Walk in Academy Square Park on October 20, 2023.

No questions. Motion carried 5 ayes, 0 nays.

FYI – Spring Brush/Leaves Pickup: Mr. Ferrara stated the Spring Brush/Leaves Pickup will be held on Monday, May 22nd, one day only. Leaves must be in paper bags, and placed curbside.

W/S Resolution – Resignation of W/S Operator Trainee: A motion was made by Steve Churchill and seconded by Frank Sinicropi to adopt the following resolution:

WHEREAS, Edward Thurston submitted his resignation as a Water/Sewer Operator Trainee on April 14, 2023, NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Seneca Falls approves the resignation of Edward Thurston effective April 14, 2023.

No questions. Motion carried 5 ayes, 0 nays.

Resolution – Authorize Town Supervisor to Sign Engagement Letters with MRB Group – Grant Writing Services:

A motion was made by Steve Churchill and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, it would advantageous for the Town of Seneca Falls to apply for Consolidated Funding Application (CFA) and Water Infrastructure Improvement Act (WWIIA) and Engineering Planning Grant (EPG); and WHEREAS, these potential grants would be used for engineering planning purposes for handling rain events and contamination of storm water into the sewer system and potentially, to make improvements at the Water Treatment Plant and Water Street Pump Station.

NOW, THEREFORE, BE IT RESOLVED, the Town Board of Seneca Falls approves for the Town Supervisor to sign engagement letters with the MRB Group for Grant Writing services not to exceed \$22,000.

No questions. Motion carried 5 ayes, 0 nays.

Resolution – Award Bid and Enter Into Contract - Lawncare Services for Town Code Violations: A motion was made by Frank Sinicropi and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Town Code, Section 300-39 requires that the owner of any property who permits brush, grass, noxious weeds or other rank growth to proliferate on his or her property to a height greater than five inches shall be deemed to be in violation of this Chapter; and

WHEREAS, the Town Board had been in contract with J.E.L. Lawn & Landscape, LLC in Seneca Falls, and the Town having been notified by J.E.L. Lawn & Landscape, LLC they would no longer be providing these services in 2023; and

WHEREAS, as a result, the Town obtained bids from three (3) firms with respect to providing mowing services within the Town to replace J.E.L. Lawn & Landscape LLC; and

WHEREAS, These bids have been received and it is the desire of the Town Board to consider the award thereof as the most cost-effective bid received was from J.E.L. Lawn & Landscape LLC, located at 1493 NY 414, Seneca Falls, NY 13148 which submitted a 1 year term proposal for a cost of \$100 per mow per hour with annual season service beginning when requested and concluding when requested; and

WHEREAS, the Town Board of the Town of Seneca Falls hereby authorizes and approves the Town Supervisor to execute the contract between the Town and J.E.L. Lawn & Landscape LLC attached hereto, to be paid from Code Violation Mowing (A8010.413).

NOW, THEREFORE, BE IT RESOLVED, that the bidder J.E.L. Lawn & Landscape LLC located at 1493 NY 414, Seneca Falls, NY 13148 be and hereby is awarded the mowing bids for the Town of Seneca Falls, and shall be effective upon the adoption of this resolution; and

BE IT FURTHER RESOLVED, the Town Board hereby authorizes the Town Supervisor, on behalf of the Town Board, to execute the contract with J.E.L. Lawn & Landscape LLC necessary to carry out the intent of this resolution.

Mr. Ferrara explained the Zoning Officer and Asst. Zoning Officer will send a notice and violate them; they will reach out to the contractor who will mow it and send us an invoice. The Town will pay it and the charge will be put on to the homeowners' tax. Mr. Sinicropi asked once they get the letter, how many days do they have to mow it. Mrs. Rose replied five days from the date of notice to mow; out of town they get eight days. Mr. Churchill asked how many do we do typically in a season. Mrs. Rose replied she didn't know, but usually, there are a lot

of repeated offenders. Mr. Porcelli said he would say about 30. Brief discussion followed.

The above motion made by Frank Sinicropi and seconded by Dawn Dyson to adopt the above resolution awarding the bid and entering into a contract for lawn mowing services was carried 5 ayes, 0 nays.

SFPD Resolution – Appoint full Time Police Officer: A motion was made by Kaitlyn Laskoski and seconded by Frank Sinicropi to adopt the following resolution:

WHEREAS, at the end of December 2022, the Town Board accepted the retirement of Chief Stuart Peenstra; and WHEREAS, since the end of December 2022, the Seneca Falls Police Department has been actively recruiting, interviewing and conducting background investigations for the vacant Police Officer position.

NOW, THEREFORE, BE IT RESOLVED, upon completion of the hiring process, it is the recommendation of the Police Chief, Public Safety Committee and Personnel Committee to backfill this vacant position with Bryce S. Rumfelt; and

BE IT FURTHER RESOLVED, that the Town Board accept backfilling the vacant full time Police Officer position with lateral transfer Bryce S. Rumfelt who comes to the Town of Seneca Falls Police Department from the Village of Bolivar, NY, with two and one-half years' experience, and will start with the contractual hourly rate of \$28.33 on May 11, 2023. This is a budgeted line item.

Mr. Churchill asked if the Board needs to fill this position. Chief Snyder replied this would put them one away from full staff, especially with the summer months coming up. He added by hiring the lateral, he doesn't have to go to the Academy, and with 4-6 weeks training on the road, he will be ready to go by summertime.

The above motion made by Kaitlyn Laskoski and seconded by Frank Sinicropi to adopt the above resolution appointing a full time Police Officer was carried 5 ayes, 0 nays.

Resolution – Replace/Repair Sidewalk/Stairs on Water Street & Curbing on Maple Grove Street: A motion was made by Frank Sinicropi and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the sidewalk on the south side of Water Street is severely damaged and has become a safety issue (\$20,100) (CHIPS Grant); and

WHEREAS, the stairs from Cowing Street leading up to Water Street are in disarray, and the stairs are not ADA compliant (\$93,000); and

WHEREAS, the stairs in Elizabeth Cady Stanton Park going from Fall Street to Water Street need repair to some of the steps as the steps have become a safety hazard (\$23,500); and

WHEREAS, the ramps and some curbing need to be ADA compliant on Maple Grove Street and will be part of the repaving of Maple Grove Street, and will be paid with the CHIPS Grant (\$58,705); and

WHEREAS, DiGeorge Construction Services LLC, the Board approved contractor, will be the assigned contractor for the above projects; and

WHEREAS, a budget amendment will increase Account #A5410.401 by \$116,500.

NOW, THEREFORE, BE IT RESOLVED, the Town Board of Seneca Falls approves to have DiGeorge Construction Services LLC complete the above listed projects as soon as possible.

Mrs. Dyson asked if the Town was doing any of this work; Mr. Ferrara replied no. Mrs. Dyson asked if we can do any of this work; Mr. Wendt replied he doesn't have anyone on his Staff that is justifiable to do this. Mr. Churchill asked if we can do the demo and hauling; Mr. Wendt replied they can do some of the demo and hauling. Mrs. Laskoski said of the \$116,500, how much are they going to take off for the Town doing some of the work. Mr. Ferrara replied we have to do a budget transfer for \$116,600; the rest would come out of CHIPS money. He added the price does not include any Town employees working on it.

Mrs. Laskoski referred to DiGeorge Construction, the contractor, and said what were they originally approved to do. Mr. Ferrara said they were approved to do road work and repairs, repaving (Seneca Stone was the contractor for years who won the bid & they are no longer in business), and they did Phase II of the Sidewalk Program. Mrs. Laskoski said wasn't there a lot of issues with the sidewalk. Mr. Wendt said there is one issue on Porter Street; they are coming back to fix the sidewalk. Mrs. Laskoski mentioned that there were issues on Garden Street; Mr. Ferrara said that was Phase I – it was a different contractor; there was a lot of issues. Mrs. Laskoski asked if this can go out to bid to other contractors in the area – is this the best price we can get. Mr. Ferrara replied it is not required to go out for an RFP because they are the company the Board approved. He added we certainly can go out for other bids. After further discussion, Mrs. Laskoski said she would like to see other bids.

The above motion made by Frank Sinicropi and seconded by Dawn Dyson authorizing DeGeorge Construction to do the above listed projects was carried 4 ayes, 1 nay; Mrs. Laskoski with the dissenting vote.

Resolution – Reject Bid – Water Street Pump Station Improvement Project: A motion was made by Steve

Churchill and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Town of Seneca Falls (Town) is the Owner of the Water Street Pump Station Improvements Project (Project); and

WHEREAS, pursuant to New York State Municipal Law, bids for Contract No. 1 – General Construction were received, publicly opened and read aloud on March 21, 2023 at the Town Hall, 130 Ovid Street, Seneca Falls, NY 13148; and

WHEREAS, the Town's Engineering Consultant, Barton & Loguidice, D.P.C. (B&L) tabulated and analyzed the bids received, and by letter dated April 27, 2023, has recommended rejecting all bids for the Town of Seneca Falls Water Street Pump Station Improvement Project.

NOW, THEREFORE, BE IT RESOLVED, that based on the recommendation of B&L, the Town of Seneca Falls Town Board hereby rejects all bids for the Town of Seneca Falls Water Street Pump Station Improvement Project; and BE IT FURTHER ESOLVED, that this resolution shall take effect immediately.

Mr. Churchill questioned why the Board has to pass a resolution to reject bids. Mr. Morrell stated a resolution is for any action of the Board. He said the Board is rejecting all bids – if you are going to take additional action you need to reject all bids. Brief discussion followed.

The above motion made by Steve Churchill and seconded by Dawn Dyson to adopt the above resolution rejecting bids for the Water Street Pump Station Improvement Project was carried 5 ayes, 0 naves.

Resolution – Authorize Town Supervisor to Approve Budget Transfers of \$5,000 or Less: A motion was made by Frank Sinicropi and seconded by Dawn Dyson to approve the following resolution:

WHEREAS, the Town of Seneca Falls appropriates funds according to the Laws of the State of New York; and

WHEREAS, the Town Board has the sole authority to appropriate funds; and

WHEREAS, the Office of the State Comptroller of the State of New York advises that:

The timely detection of projected budget shortfalls allows actions to be taken early to address the shortfall, when only relatively small adjustments may be required. The following actions (although not appropriate for all entities) should be considered if a problem arises:

- Transfer between appropriations, where appropriate
- Use of Contingency funds, where allowed; and

WHEREAS, Auditors from the OSC recommends that the Town of Seneca Falls authorize the Town Supervisor to approve budget transfers of less than \$5,000 to remediate issues of individual budget accounts having small negative balances.

NOW, THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board hereby gives authority to the Town Supervisor to approve budget transfers of no more than \$5,000 with a provision that a complete list of all budget transfers will be distributed to the Board and made public at the first Town Board Meeting after the transfers are approved.

Mr. Churchill stated he doesn't see a need for this. He has been on the Board almost four years, and we haven't needed it up to now so he doesn't see why we need it – he is not going to support this. Mrs. Laskoski said based on the Auditor's report, is it a recommendation that we need this. Mr. Soscia replied it will be in the Auditor's report that is coming out. Mrs. Laskoski said shouldn't the Board pass it then when it has the recommendations. Mr. Soscia said the Board can wait. Mr. Churchill said if it's going to be in the Audit Report, he would like to read it there. Mrs. Laskoski said she is interested in seeing what they say before making a decision.

The above motion made by Frank Sinicropi and seconded by Dawn Dyson to adopt the above resolution authorizing the Supervisor to approve budget transfers of \$5,000 or less was carried 3 ayes, 2 naves; Mr. Churchill and Mrs. Laskoski with the dissenting votes.

Extension of Reassessment Grievance Dates: A motion was made by Frank Sinicropi and seconded by Steve Churchill to adopt the following resolution:

WHEREAS, the Town of Seneca Falls has engaged in a process to revalue and reassess real property within the Town borders; and

WHEREAS, due to the reassessment project, the Grievance date of May 23, 2023 may not provide enough time to hear and examine all complaints submitted to the Assessor's Office and the Board of Assessment Review.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls Assessor may, as needed to satisfy the time required to hear all grievances, add additional appointment days to the existing calendar.

No questions. Motion carried 5 ayes, 0 naves.

Highway Resolution – Appoint Laborer: A motion was made by Steve Churchill and seconded by Frank Sinicropi to adopt the following resolution:

WHEREAS, the Highway Department would like to hire a Laborer to replace the MEO that left in the past two months; and

WHEREAS, the Highway Department will use this person to perform all duties besides driving trucks over 18,000 pounds which calls for a CDL license. He does want to get his CDL when the time is right. This gentleman has worked in the fields in the past, so I think he will make an easy transition.
NOW, THEREFORE, BE IT RESOLVED, that the Board does hereby authorize the hiring of Daniel Evans as a Laborer starting at \$20.00 an hour.

Mrs. Laskoski asked who was interviewed, what is the interview process, and what is his background. Mr. Sinicropi replied that he and Mr. Churchill met with Mr. Wendt and went over the gentleman's application. He added Mr. Wendt interviewed the person. Mrs. Laskoski said that she and Mr. Soscia had discussions about having more fluent hiring process. Mr. Soscia said they certainly did. He thinks it would be useful for the Board to draft some language to formalize the process – he thinks he can help. Mrs. Laskoski asked where was this advertised, and how long was it advertised. Mr. Wendt replied it's been on the County website for a long time. Mrs. Laskoski asked how many applicants. Mr. Wendt said all applications received were for Cemetery Laborers. He added only one received was this applicant who has all the credentials, the background and history.

After further discussion, Mrs. Laskoski said the Board should take a look at why there is such a turnover rate of employees. She added if we can be more cognizant about our process and hiring the right people, she thinks the Board should take the opportunity for that. Mr. Ferrara said that Mrs. Laskoski can work with Mr. Soscia and start working on a process. Mrs. Laskoski said perfect. After more discussion, Mr. Sinicropi said he agrees with Mrs. Laskoski that we need a process. He asked if they can get it together and have it for the next Meeting. Mr. Soscia replied he thinks so.

The above motion made by Steve Churchill and seconded by Frank Sinicropi to appoint a Laborer for the Highway Department was carried 4 ayes, 1 nay; Mrs. Laskoski with the dissenting vote.

W/S Resolution – Approve Hiring Full Time W/S Laborer: A motion was made by Frank Sinicropi and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Town of Seneca Falls Town Board authorized filling the vacant full time Laborer's position at the April 2023 Board Meeting; and
WHEREAS, the Water/Sewer Department advertised a vacancy for a full time Water/Sewer Laborer position starting April 12, 2023; and
WHEREAS, several applications were received in response to the advertisement and interviews were conducted with the most qualified applicants for the Laborer position.
NOW, THEREFORE, BE IT RESOLVED, that the Seneca Falls Water/Sewer Department seeks authorization of the Seneca Falls Town Board to hire Troy Pickard of Seneca Falls, NY to the position of Water/Sewer Laborer at full time and at a starting hourly rate of \$19.00 per hour.

Mrs. Laskoski asked where was this advertised. Mr. Churchill said we have to trust our department heads who are very qualified and competent people to be the best judge of whether a person is the best qualified. Mrs. Laskoski said then why the turnover rate. Mrs. Churchill said we definitely have to work on that. Mrs. Laskoski said she is not saying he is not the right employee. After further discussion, Mr. Sinicropi mentioned that when Mrs. Laskoski and Mr. Soscia work on the process, Rule 14 of the Civil Service Law should help them. Mrs. Laskoski asked if Mr. Sinicropi would like to join them; Mr. Sinicropi replied yes – just let him know the date.

The above motion made by Frank Sinicropi and seconded by Dawn Dyson to approve hiring a full time W/S Laborer was carried 4 ayes, 1 nay; Mrs. Laskoski with the dissenting vote.

SF Parks & Recreation Resolution – Downtown Flower Pots: A motion was made by Steve Churchill and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Town of Seneca Falls contracts yearly with Sinicropi Florist to purchase flowers and plant them in the Town flower pots for downtown Seneca Falls; and
WHEREAS, Sinicropi Florist guarantees they will have all 21 planters for the Town of Seneca Falls ready by May 24, 2023 with flowers, fresh soil and fertilizer; and
WHEREAS, the Town of Seneca Falls has budgeted in 2023 for plants and landscaping under account code A7110.405.
NOW, THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board approves the purchase and payment to Sinicropi Florist in the amount of \$3,198.
No questions. Motion carried 5 ayes, 0 nays.

SF Parks & Recreation Resolution – Walnut Street Hill Landscape: A motion was made by Frank Sinicropi and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, the Town of Seneca Falls contracts yearly with Charlie Barbay to landscape and maintain Water Street Hill; and

WHEREAS, Charlie Barbay will clear all weeds, plant 25-30 large flowering plants, mulch the entire area and agrees to water plants and remove all weeds from May until October; and

WHEREAS, the Town of Seneca Falls has budgeted in 2023 for plants and landscaping under account code A7110.405, and two other quotes received were over \$9,000.

NOW, THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board approves the payment to Charlie Barbay in the amount of \$7,000 to landscape and maintain Water Street Hill.

Mr. Sinicropi stated Mrs. Jones reached out to five vendors; two responded, and this is the lowest bid. Mrs. Laskoski mentioned that Mr. Barbay has done this in the past. Mrs. Jones said he has done it every year.

The above motion made by Frank Sinicropi and seconded by Dawn Dyson to adopt the above resolution to contract with Charlie Barbay to landscape and maintain Water Street Hill was carried 5 ayes, 0 naves.

Proposed Local Law – Rental Property – Absentee Landlords & Criminal Activity and

Proposed Local Law – Peddling, Soliciting, Transient Business & Mobile Food Vending: Mr. Ferrara mentioned that these will be coming up within the next couple of months.

SFPD Resolution – Advertise/Interview/Backfill for Police Department Clerk: A motion was made by Kaitlyn Laskoski and seconded by Dawn Dyson to adopt the following resolution:

WHEREAS, on May 2, 2023, Police Clerk Charlotte Miculka submitted a letter of "Intent to Resign" to Chief Snyder, giving notice that she intends to resign in July 2023 and return to active duty with the United States Army; and WHEREAS, the Seneca Falls Police Department will have a full time Police Clerk vacancy.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accept backfilling the vacant Police Clerk position and allow Chief Snyder to advertise and interview for this position. Chief Snyder will present a resolution at a future Board Meeting with the name of the recommended Individual for backfill.

Mr. Churchill asked if there are two Clerks currently; Chief Snyder replied yes. Mr. Churchill asked if there was a need for two Clerks. Chief Snyder replied absolutely – with all the discoveries and everything going on, they have more on their shoulders than they ever had. He added they have 2-3 FOILS a day now, and with body cameras, it takes up more time.

The above motion made by Kaitlyn Laskoski and seconded by Dawn Dyson to allow Chief Snyder to advertise and interview for the Police Department Clerk position was carried 5 ayes, 0 naves.

Resolution – Purchase of a Concrete Skate Park: A motion was made by Kaitlyn Laskoski and seconded by Frank Sinicropi to adopt the following resolution:

WHEREAS, the Town of Seneca Falls finds that Sourcewell is a governmental entity of the State of Minnesota; and

WHEREAS, Sourcewell Contract I12420-ARC for Skate Park, Bike Park and Pump Track Solutions with Related Equipment Accessories, and Services granted to American Ramp Company has been made available for use by other governmental entities; and

WHEREAS, that contract was let in a manner consistent with New York State Law; and

WHEREAS, the Town of Seneca Falls has received a proposal from American Ramp Company to provide a Concrete Skatepark at the price specified in Sourcewell Contract I12420-ARC.

NOW, THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board hereby authorizes the purchase of a Concrete Skate Park pursuant to the attached proposal from American Ramp Company pursuant to General Municipal Law Section 103(16).

Mr. Ferrara said this is part of the DRI, and it authorizes him to sign the contract. Mr. Morrell stated for procurement (the Board has done this before), it is a piggy back situation where the formal bidding process was done by the governmental entity of the State of Minnesota. He added as long as they followed the correct procedures, a municipality can use that contract in the amount agreed to without going through the whole bidding process.

Mr. Churchill made a motion to amend the resolution to add the cost of not to exceed \$200,000, seconded by Michael Ferrara. No questions. Motion carried 5 ayes, 0 naves.

A motion was made to adopt the above resolution as amended authorizing the purchase of a Concrete Skate Park pursuant to proposal of American Ramp Company by Steve Churchill and seconded by Michael Ferrara. No questions. Motion carried 5 ayes, 0 naves.

Payment of Bills:

A motion was made by Dawn Dyson and seconded by Kaitlyn Laskoski to approve and order paid the following bills:

General Fund - \$163,365.95 (Abstract #5)

Recreation Fund \$21,109.52 (Abstract #5)

Miscellaneous Fund - \$97,805.31 (Abstract #5)

Vince's Park Fund - \$1,836.64 (Abstract #5)

Highway Fund - \$132,998.69 (Abstract #5)

Sewer Fund - \$165,957.77 (Abstract #5)

Water Fund - \$208,852.73 (Abstract #5)


No questions. Motion carried 5 ayes, 0 nays.

Jean Gilroy: Jean Gilroy, Gravel Road, referred to the leaves/brush pickup and said no one comes out her way to pick up anything. She asked what the boundaries were for the pickup. Mr. Wendt replied they pick up the entire Town. Mrs. Gilroy asked if a notice was sent around; the Clerk replied it is in the Finger Lakes Times and on the website.

Being there was no further business, a motion was made to adjourn the Meeting by Kaitlyn Laskoski and seconded by Dawn Dyson. No questions. Motion carried 5 ayes, 0 nays.

Meeting adjourned at 7:22 P.M.

Respectfully submitted,


NICALETTA J. GREER
Town Clerk

