



# TOWN OF SENECA FALLS

Office of Water & Sewer

130 Ovid Street, Seneca Falls, New York 13148

315-568-6211

[www.senecafalls.com](http://www.senecafalls.com)

## SENIOR CREDIT REQUEST WATER & SEWER

**Applicants Must File Annually by MAY 1<sup>st</sup> to Qualify for the Senior Citizen Credit Program**

### APPLICANT INFORMATION

Full Name: \_\_\_\_\_  
First MI Last

Property Address: \_\_\_\_\_  
Street Address Apt # Town Zip Code

Mailing Address: \_\_\_\_\_  
Street Address/PO Box City/Town State Zip Code

Home Phone: ( \_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_ Alternate Phone: ( \_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Birth Date: \_\_\_\_\_ Household Size (# Persons): \_\_\_\_\_

Spouse's Name: \_\_\_\_\_

*I hereby affirm that I am the owner **and** resident of the property listed above, and that all other information provided in the application is true and correct to the best of my knowledge. I further understand that if the information or documentation submitted with the application for credit is found to be false, I will no longer be eligible for the Town of Seneca Falls Senior Water/Sewer Credit and the Town of Seneca Falls reserves the right to reapply the credited charges to the applicable water/sewer billing account.*

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

### INCOME VERIFICATION

\*Year 202 (\_\_\_\_) Gross Annual Income: \_\_\_\_\_ Date Document Submitted: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Note:** \*Attach Proof of Income to application form. Acceptable proofs of income include: Federal and/or State Tax Return or Senior Tax Exemption.

### WATER CONSUMPTION (Office Use Only)

Account #: \_\_\_\_\_ Average Consumption (Prior Year): \_\_\_\_\_

Eligibility Level:  25%  50%  N/A

Credit Issue Date: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_



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## SENIOR CREDIT REQUEST WATER & SEWER

### SENIOR CREDIT LEAK ELIGIBILITY GUIDELINES

1. Senior Citizen (65 years or older) – one or both in household as of December 31<sup>st</sup> of the year of exemption.
2. Applicant must be owner AND resident of eligible property/account.
3. \*Maximum Household Income: \$ 31,900.00  
(As Per Guidelines set for Senior Citizen Low Income Exemption Criteria)
4. Average of four quarters prior to application date will be used to determine consumption level eligibility.
5. Annual review of consumption history and income will be done to determine continued eligibility for credit.
6. Credit will not be given for additional non-residential units in the same property.
7. Credit will only be given to a maximum of 50% or 25% of the minimum billing per quarter regardless of consumption.

#### CONSUMPTION CRITERIA

0 – 900 Cu. Ft.....	50% Credit
901 – 1,200 Cu. Ft.....	25% Credit

8. If a water leak is detected, the property owner is required to follow the procedures established in the Code of the Town of Seneca Falls to receive any additional credit towards the water charges resulting from the water leak.
9. Applicants must apply annually to qualify for program. Applications are due **May 1<sup>st</sup>**
10. Credit will be effective and applied on the next regular billing cycle after credit application is approved.
11. All water consumers eligible for program should report any extraneous water usage to the water department (i.e. pool filling, leaks, etc.) to ensure future eligibility for credit.