

**BRIDGEPORT FIRE DISTRICT BOARD OF FIRE COMMISSIONER'S MEETING**

**May 9, 2023 "APPROVED"**

Topics	Motion	2 <sup>nd</sup>	Vote results
<p><b>Dan O'Neil (27) –present</b>  <b>Timothy Hoster (23) –present</b>  <b>Joy Gladis (24) –present</b>  <b>Michael Piscitelli (25) – present</b>  <b>Matthew Anderson (26) - present</b>  <b>Al Larsen – Fire Chief – present</b>  <b>Steve Farnsworth – Present</b></p>			
<p>The meeting came to order at 7:00 pm.</p>			
<p>Pastor Terry Fenton and members from the Seneca Falls Baptist Church membership came to the meeting expressing interest in purchasing the Ovid Street property for proposed church and school expansion. Their current location no longer serves their needs. The Ovid St property offers a great location and opportunity for expansion. They need to purchase something affordable so they can continue their ministry in SF. The Board of Fire Commissioners has not make any decisions of the future uses for that property. It is ever evolving. Pastor Fenton will be notified if and when we decide to sell. The board plans on discussing and will get back to them.</p>			
<p>RPF posted for both Electric and driveway sealing and striping. Only one bid received from Shuttleworth. Sealing and Striping – includes cleaning prior to sealcoating and restriping. Area will be blocked off with caution tape and stakes. \$1650.00 Request restripe of lines on front apron and 24 hr notice. Not to exceed \$2000.00</p>	MA	JG	All for
<p><b>Prior meeting minutes</b> – April 12, 2023</p>	MA	TH	All for
<p><b>Treasurer's Report –</b></p>			
<p>Five Star Checking and Payroll Checking statements dated 04/30/2023: Five Star MM Apparatus, Buildings, Equipment and Undesignated dated 4/30/2023 were opened by JG, reviewed, initialed and approved.</p>			
<p>Warrant was presented for April 13-May 9, 2023 Cks # 8323-8341 totaling \$13,294.84.</p>			
<p>Balance sheet as of May 9, 2023 is as follows:                      Five Star Checking           \$307,798.61                      Five Star Payroll               85,752.37                      Five Star Apparatus MM       307,798.61                      Five Star Building MM         1,966.36                      Five Star Equipment MM       95,390.11                      Five Star Undesign MM         9,783.31  <b>TOTAL                           \$838,042.25</b></p>			
<p>Budget to Actual thru May 9, 2023 and Money Market Chart as of May 9, 2023 were presented.</p>			
<p>Revenue Log – NYSIF – dividend check for \$247.89 for policy year July 1, 2021-July 1, 2022.</p>			
<p>BPD has not finalized or submitted AUD for 2022. No update on budget remaining funds. Kim will look for another firm to handle this report for next year.</p>			
<p>Motion to approve Treasurer's Reports and pay all warranted items.</p>	MP	TH	All for
<p><b>Purchase Requisitions -</b></p>			
<p>Ordered wrong ink cartridges. They have been returned to staples for credit. Price is \$248.53 for colored and \$182.29 for Black. Amazon business account has been set up, however they do not allow invoicing at this time.</p>			
<p>Kameryn Duell – purchased glass that can be worn with her mask. Requesting reimbursement for \$128.00</p>			

<b>Old Business -</b>			
Churchville – Gary Sparks responded to invoice in dispute for the 3 screw replacement. Matt to draft a letter and request a meeting. Al does not want the bill paid. His opinion the work was subpar. Defroster repair has been invoice for the Quint and is still not working. Kim to hold payment.			
Iron Mountain proposal – minimum cost is \$189.00 per month for storage. They offer many additional services. Good information gathered for future reference.			
Office Door controller still is not working as they needed to add another controller to the panel. We have been invoice, but work has not been complete. Kim has not gotten an update.			
East station – Proctor Enterprises – quote for \$675.00 to replace board and shingles added to service log. The exhaust pipe to be removed. He said the roof should be good for 4-5 more years.			
East Station – HVAC board replaced and heat/AC is working again.			
VFIS University – received DVD for group trainings “Respectful Workplace and “UTA/ATV. Need to establish a training officer then gather names and emails so VFIS can set up member access.			
Hovercraft listing and photos – tabled			
Har Rob pricing was briefly discussed. Al to forward to Kim.			
<b>New Business -</b>			
Health form. Wellnow offers 8-8 hours and many locations. They can create a standardized form, do fit testing, members would just need to bring their mask to appointments, Currently the county coordinates fit testing at no charge to district. New members don’t get fit tested initially. They must first complete other prerequisites. Prices less than FLHealth. We can work with them to create a health form. Tim to ask his contact to reach out to district office so we can conduct as service and price comparison.			
Bush Hog Ovid Street \$250.00 per mow. Rick to reach out and schedule on an as needed basis.	TH	MA	All for
Seneca County code inspection – all goo. Rick will need to replace batteries in Emergency exit signs (2 at Bayard and 3 at Lower Lake Rd.)			
Eller – request to use parking lot at East Station April 25 <sup>th</sup> 7-9.			
Motion to exit regular board meeting at 7:40 to discuss real estate matters.	MP	TH	All for
Motion to exit executive session and reenter regular board meeting at 8:00	MP	MA	All for
Motion to create a Capital improvement committee to include Al, Mike and Tim.	MA	JG	All for TH and MP abstain
<b>Chief’s Report -</b>			
Car Wash reminder May 20, 8:30-12:30 Mynderse Boys LAX. Steve to move apparatus out of truck bay.			
Motion was made to approved Steven Gilbert as a RAM.	TH	JG	All for
Bilaw discussion – Kim to create a list of start dates (date of board approval) for new members. Al needs to track probationary periods.			
Nikole Bush – Motion to approve as fire police.	MP	JG	All for
Fit testing was conducted. Majority of membership completing.			
District Rules and Regulations = Discussion about changing the cap on new members. And lower amount from 75 to 50 or 55. Exceptions based on qualifications as interior FF. Always a need for those qualified. We are running our of lockers and storage.			
Motion was made at 8:11 pm to exit board meeting to enter executive session to discuss personnel matters.	DO	TH	All for
Motion was made at 8:20 to exit executive session and return to board meeting	MP	TH	All for

Parades committee – Waterloo coming up. Due to close proximity, any engine can participate. SF Memorial Day parade will participate and place wreath.			
<b>Public Comment -</b>			
Meeting adjourned at 8:23 pm	MP	TH	All for
Next meeting scheduled for June 13, 2023 at 7 pm.			