



Town of Seneca Falls

Town Supervisor
Michael J. Ferrara

Council Members

Steve Churchill
Dawn Dyson
Kaitlyn Laskoski
Frank Sinicropi

AGENDA

Town Supervisor Ferrara and the members of the Town Board would like to welcome you to Town Hall for this monthly business meeting. If you have come to speak during the meeting, the following information will be helpful to you. When you are recognized by the Town Supervisor, please approach the podium, state your name and address for the record and speak directly into the microphone. The Board is pleased to hear relevant comments that pertain to Town government, however, a 3-5 minute limit is set to allow for all of the meeting's business to be conducted. Also, please remember to silence your phones. Requests for accommodations for individuals with disabilities may be made with advanced notice of at least three work days prior to the meeting by calling (315) 568-8013, Option 1, or e-mailing ngreer@senecafalls.com. As much advance notice as possible is needed to assure that appropriate services can be acquired. Thank you for your interest in Town Government.

REGULAR MONTHLY MEETING SEPTEMBER 5, 2023

1. REGULAR MEETING

- A. Roll Call
- B. Pledge of Allegiance
- C. Petitioners
 - a. Paul Kelsey – SMI and Taxes
 - b. Cory Foster – SMI HCA
 - c. Gabe Lombardo – SMI HCA
 - d. Mark Pitifer – New HCA
 - e. Matt Venuti, Geneva, NY - SMI
- D. Privilege of the Floor

2. APPROVAL OF MINUTES

- A. Regular Monthly Meeting – August 1, 2023

3. COMMUNICATIONS

4. OLD BUSINESS

- A. Sale of Town Property

5. NEW BUSINESS

- A. Approval of Special Events
- B. Reappoint Member of Board of Assessment Review
- C. SFPD Resolution – Permanent Police Sergeant Appointments
- D. SFPD – Declare 1970s Police Radar Unit Surplus & Donate to SF Historical Society
- E. W/S Resolution – Bids for Materials for Water Services
- F. Authorize Supervisor to Sign Engagement Letter with MRB Group – Local Water Revitalization Grant.
- G. Highway Resolution – Declare Surplus Old Equipment

- H. Resolution – Add Application Fee for Lot Line Adjustments
- I. Resolution – Modification of Fee Schedule for Peddling, Soliciting, Transient Business and Mobile Food Vending.
- J. Add Application Fee for Absentee Landlord License
- K. Resolution – Authorize Supervisor to Sign Memorandum of Understanding with SMI
- L. Any Other New Business
- M. Water/Sewer/Pool Credits
- N. Executive Session

6. PAYMENT OF BILLS

7. SPECIAL ORDER OF THE DAY



Seneca Falls Police Department
TOWN OF SENECA FALLS

DATE: September 5, 2023

PERMANENT POLICE SERGEANT APPOINTMENT

Budgeted Item

WHEREAS, the Seneca Falls Police Department has the need to fill three Permanent Police Sergeant position; and

WHEREAS, it is the recommendation of the Police Chief and Public Safety Committee to fill these positions with qualified candidates; and

WHEREAS, Sergeant Bethany Kidd, Sergeant Eric MacLean and Sergeant Logan Burgdorf were all appointed Provisional Police Sergeants July 5, 2023, and all are currently on an active Seneca County civil service list for Police Sergeant after passing the sergeant test.; and

THEREFORE, BE IT RESOLVED, that the Town Board approve promoting Sergeant Bethany Kidd to Permanent Police Sergeant.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS POLICE DEPARTMENT

MOTION

Timothy A. Snyder
Chief of Police

September 5, 2023

MOTION

I, hereby make a motion to declare a 1970s Kustom Signals Police Radar Unit surplus for the Seneca Falls Police Department and give custody of the radar to the Seneca Falls Historical Society at 55 Cayuga Street, Seneca Falls, NY.



Water & Sewer Department
TOWN OF SENECA FALLS

DATE 5 Sept,2023

Budgeted Item

WHEREAS, we received 2 bids for materials for water services

AND WHEREAS, F.W. Web Company was the low bidder at \$7,565.68

NOW THEREFORE, BE IT RESOLVED, The Town board authorizes purchasing materials for water services from F.W. Web Company for a total of \$7,565.68

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



TOWN OF SENECA FALLS

DATE: September 5 2023

THE TOWN BOARD OF SENECA FALLS SUPPORTS FOR THE TOWN SUPERVISOR TO SIGN AN ENGAGEMENT LETTER WITH THE MRB GROUP

Budgeted Item

WHEREAS, the Town of Seneca Falls received a Local Water Revitalization Grant for \$58,875.00 with a local matching share of \$19,625 and;

WHEREAS, the Town of Seneca Falls posted a Request For Proposal (RFP), for a consultant for the planning and facilitation of the Revitalization and;

WHEREAS, the MRB Group was the only firm who submitted a proposal. Their proposal is for \$78,500.00 to be the lead facilitator and consultant and;

WHEREAS, the New York Department of State (DOS) approved the MRB proposal and now

RESOLVED, that the Town Board of Seneca Falls approves for the Town Supervisor to sign the engagement contract with The MRB Group for \$78,500. 00 to be the lead consultant and to work with the LWRP Committee on the planning for the revitalization of the Cayuga/Seneca Canal and the VanCleaf Lake shorelines and surrounding areas.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



Highway Department
TOWN OF SENECA FALLS

DATE 5 Sept,2023

Surplus old Equipment

Budgeted Item

WHEREAS, The Town Highway Dept. needs to surplus outdated/old equipment.

- 1.1998 Mack garbage truck
- 2.1990 Trojan Payloader
3. 1990 Badger ditch machine
4. Graco paint sprayer 3900
5. Generac Gp7500

THEREFOR IT BE RESOLVED. The Town board declares these items surplus and authorizes placing them on Auctions International for bid.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		



Office of Zoning & Code Enforcement
TOWN OF SENECA FALLS

September 5th, 2023

Budgeted Item

Addition of New Fee for Chapter 255-7.1 & 255-8; Applications for Lot Line Adjustments Ordinance to the Town Fee Schedule

WHEREAS, the Town Board adopted a revision to the Ordinance known as Chapter 255, *Subdivision of Land* on April 11, 2023; and

WHEREAS, the revision created the addition of a required Lot Line Adjustment application fee, and whereby the Zoning & Code Enforcement department proposes a new application fee in the amount of \$100.00 per application to satisfy this requirement; and

BE IT FURTHER RESOLVED, that the Seneca Falls Town Board approve the proposed Lot Line Adjustment application fee relevant to Town Code Chapter 255, and that these changes be implemented in the Town Fee Schedule effective immediately upon approval.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES	ABSENT
Councilman Churchill			
Councilwoman Dyson			
Councilwoman Laskoski			
Councilman Sinicropi			
Supervisor Ferrara			
Carried and Adopted			



Office of Zoning & Code Enforcement
TOWN OF SENECA FALLS

September 5th, 2023

Budgeted Item

Modification of the Fee Schedule for Chapter 213; *Peddling, Soliciting, Transient Business, & Mobile Food Vending* in the Town Fee Schedule

WHEREAS, the Town Board adopted the revised Ordinance Chapter 213, “Peddling, Soliciting, Transient Business, & Mobile Food Vending” on August 1st, 2023; and

WHEREAS, the modification to this Ordinance establishes a new streamlined fee schedule, and the Zoning & Code Enforcement thereby proposes a \$10.00 Fee for a One-day Permit and a \$50.00 Fee for One (1) year Permit be added to the Town Fee Schedule; and

BE IT FURTHER RESOLVED, that the Seneca Falls Town Board approve the proposed addition of these Fees associated with application for *Peddling, Soliciting, Transient Business, & Mobile Food Vending*, and that these changes be implemented in the Town Fee Schedule immediately upon approval.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES	ABSENT
Councilman Churchill			
Councilwoman Dyson			
Councilwoman Laskoski			
Councilman Sinicropi			
Supervisor Ferrara			
Carried and Adopted			



Office of Zoning & Code Enforcement
TOWN OF SENECA FALLS

September 5th , 2023

Budgeted Item

Addition of New Fee for an Application for Absentee Landlord License to the Town Fee Schedule

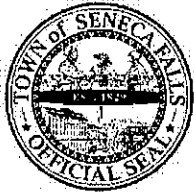
WHEREAS, the Town Board adopted a new Ordinance under Chapter 215, *Rental Property: Absentee Landlords and Criminal Activity* on August 1, 2023; and

WHEREAS, the new ordinance requires an Application for an Absentee Landlord License, and such application requires an imposed fee, therefore the Zoning & Code Enforcement department proposes a fee of \$50.00 per application to satisfy this requirement; and

BE IT FURTHER RESOLVED, that the Seneca Falls Town Board approve the proposed addition of aforementioned Absentee Landlord License Application Fee as outlined in Chapter 215, and that these changes be implemented in the Town Fee Schedule effective immediately upon approval.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES	ABSENT
Councilman Churchill			
Councilwoman Dyson			
Councilwoman Laskoski			
Councilman Sinicropi			
Supervisor Ferrara			
Carried and Adopted			



TOWN OF SENECA FALLS

DATE: September 5, 2023

THE TOWN BOARD OF SENECA FALLS APPROVES FOR THE TOWN SUPERVISOR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH SENECA MEADOWS, INC.

Budgeted Item

WHEREAS, Seneca Meadows, Inc. (“SMI”) currently operates a landfill (the “Landfill”) in the Town of Seneca Falls (the “Town”) and has applied to the New York State Department of Environmental Conservation (“DEC”) for a modification of its existing Solid Waste Management Facility Permit pursuant to 6 NYCRR part 360 and;

WHEREAS, the Town has had a Host Community Agreement (“HCA”) with SMI concerning the Landfill since 1990 pursuant to which SMI provides benefits to the Town intended to compensate the Town for potential negative impacts associated with the Landfill and;

WHEREAS, in the event that the DEC grants SMI’s current permit application, it is necessary that the Town and SMI enter into a new HCA in order for the Town to receive increased payments and benefits from SMI and;

WHEREAS, the Town and SMI may not enter into an HCA until the DEC has completed its environmental review of SMI’s permit application and;

WHEREAS, the Town Board authorized representatives to enter into negotiations with SMI to discuss the potential terms of a new HCA in order to protect the interests of the Town and;

WHEREAS, a Memorandum of Understanding (“MOU”) is a statement by the parties of their intention to enter into an agreement at a later date but is not itself a binding agreement and;

WHEREAS, the Town now desires to enter into an MOU with SMI to reflect the understanding reached between the parties concerning acceptable terms for a new HCA and;

WHEREAS, the Town Board desires to comply with the requirements of the State Environmental Quality Review Act and its implementing regulations set forth at 6 NYCRR Part 617 (the “Regulations”), with respect to the adoption of the MOU and now;

BE IT RESOLVED, that the Town Board hereby finds that entering into an MOU with SMI is not an “Action” pursuant the Regulations because it does not commit the parties to a definite course of action, however, to the extent that it is deemed an Action, the adoption of the MOU would be a Type II Action pursuant to Section 617.5(c)(26) and (33) of the Regulations and;

BE IT FURTHER RESOLVED, that the Town Board hereby approves the terms of the attached MOU and authorizes the Supervisor to execute it.

Motioned by _____ Seconded by _____

TOWN BOARD	AYES	NAYES
Councilman Churchill		
Councilwoman Dyson		
Councilwoman Laskoski		
Councilman Sinicropi		
Supervisor Ferrara		
Carried and Adopted		